



Police Investigations &  
Review Commissioner

DOCUMENTARY  
PRODUCTION

(BACKING SHEET)

PIRC

Prefix:

Three empty boxes for prefix

No.

PIRC010515

Production Book Ref. No. PIRC 278

PF Ref No. \_\_\_\_\_

Forensic Lab Ref No. \_\_\_\_\_

Investigator I/C Case \_\_\_\_\_

Officer(s) Seizing \_\_\_\_\_

Owner Police Scotland.

Address \_\_\_\_\_

Tel No. \_\_\_\_\_

Signature \_\_\_\_\_

Case Against/Incident \_\_\_\_\_

Description of Article Meat & Goat Hide  
Memore.

Where Found Queen Street  
Police Office, Aberdeen

At 14.27hr on 14 MAY 20 15

Signature(s) or person(s) identifying article



5 \_\_\_\_\_ 10 \_\_\_\_\_

CASE OF

COURT PRODUCTION NO.

PIRC

- | Print Name               | Print Name |
|--------------------------|------------|
| 1. <u>CONRAD TRILLET</u> | 6. _____   |
| 2. <u>JOHN CLERKIN</u>   | 7. _____   |
| 3. <u>ALISTAIR LEWIS</u> | 8. _____   |
| 4. <u>GARRY SMICHAEL</u> | 9. _____   |
| 5. _____                 | 10. _____  |

## Meet and Greet

Plan through first –  
Are all principals present?  
Include all command?

Honesty the overriding principle

- Immediate welfare – Is anyone hurt or injured – Note response
- Make officers comfortable – relieve them of weapons – to a chair with the letters
- Any welfare needs (see aide memoir) e.g. Soiled clothing  
Wash/shower  
Doctor  
Food and drink  
Phone calls – expand  
Fed situation  
Legal Admin
- Anonymity – steps taken, steps required – mobiles etc.
- Introduction PIM team and roles primary, secondary, tertiary, Prods etc
- Explain process and give an idea of time – potentially 5 hours + or -
- Alleviate concerns about conferring – statement re this – 7.91
- Media issues/concerns – describe what is intended and manage that through keeping officers up to date
- Explain how productions will be taken – TFU instructors + production officer/SOCO if possible
- Initial Account – for the IIO