



# NATIONAL PDR

PROBATIONERS 3rd



## 1. Personal Details

### Review Period

Start Date: 26/10/2015

Finish Date: 10/04/2016

### Personal Details

Reviewee Name: KAYLEIGH GOOD

Division/Dept: /

Pay No: [REDACTED]

Rank/Grade: PC

Post:

### PDR Participants

Reviewer: [REDACTED]

Manager: [REDACTED]

Senior Manager: [REDACTED]

Training Co-ordinator: [REDACTED]

Divisional Management Level 1: [REDACTED]

Divisional Management Level 2: [REDACTED]

Force Training: [REDACTED]

**Driving Licence Check** [REDACTED]

**Night Shift Assessment Check** [REDACTED]

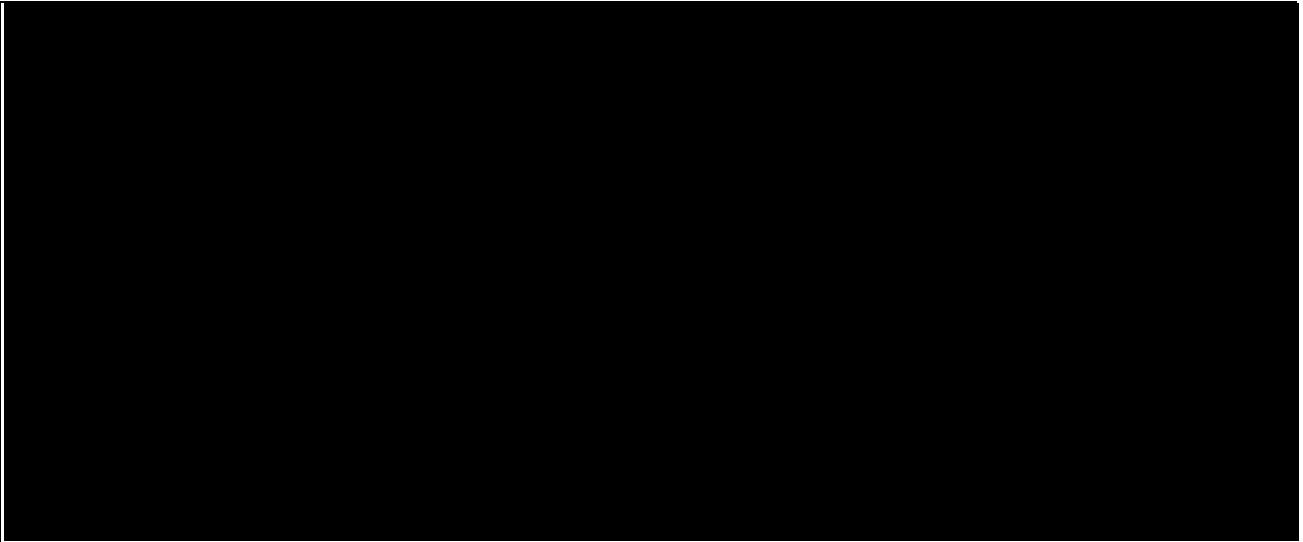
**1a Are there any welfare concerns that the reviewee wishes to discuss?**

[REDACTED]

**1b Is the reviewee fully aware of current health and safety practices relevant to their role?**

[REDACTED]

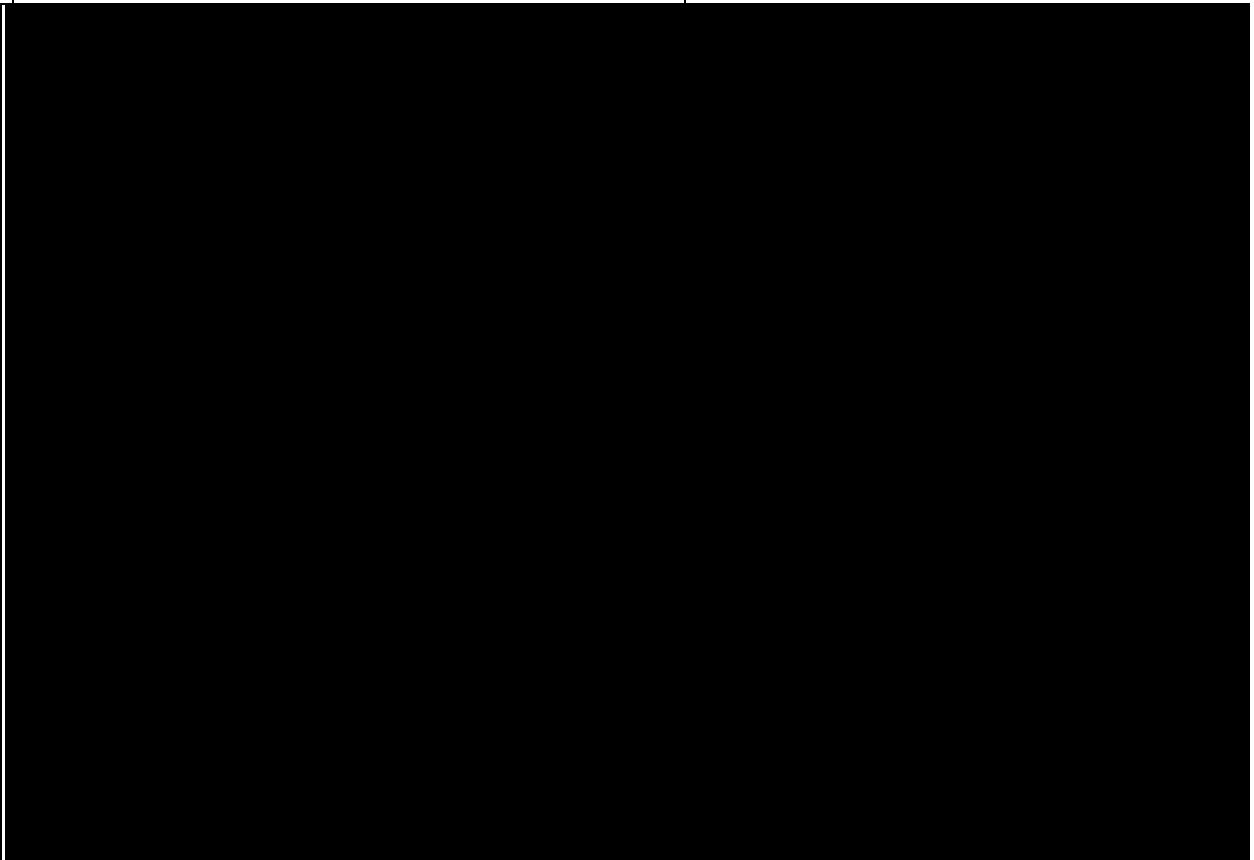
**2.Current Work Related Personal Objectives**



**3.Behavioural Competencies**

**3.1 People Skills**

**Leadership**



**Effective Communication**

*"Communicates ideas and information effectively, both verbally and in writing. Uses appropriate*

*language and a style of communication that is relevant to the situation and people being addressed. Capable of persuading and influencing others in a variety of situations."*

Score:  Exceptional  Exceeds Competence  Competent  Developing Competence  Unsatisfactory

Comments:

[Redacted]

Example 2 Situation  
[Redacted] was instructed to check the home address of a suicidal missing person. Action Upon arrival at the MP's home address it was obvious that someone was within as the door was open. Due to the concerns for the male my colleague and I went in. I shouted loudly and clearly stating that we were the police as I did not want to scare the male. As we approached the living room the male was holding a knife to his chest area. I engaged in communication with the male using reassuring and soft language to build a rapport with him. Once I built the rapport and the male was engaging, I issued instructions to the male regarding the knife. Once it was safe to do so I relayed clear and concise information to the ACR and my supervisors. Result The male put the knife down and did not harm himself or anyone else. He became calm and compliant. The supervisors were able to make quick decisions on the information I had passed. Because his behaviour caused fear and alarm, the male was arrested for a contravention Section 38 of the Criminal Justice and Licensing (Scotland) Act 2010 and brought in to police custody. By communicating effectively and remaining calm I ensured the safety of everyone involved.

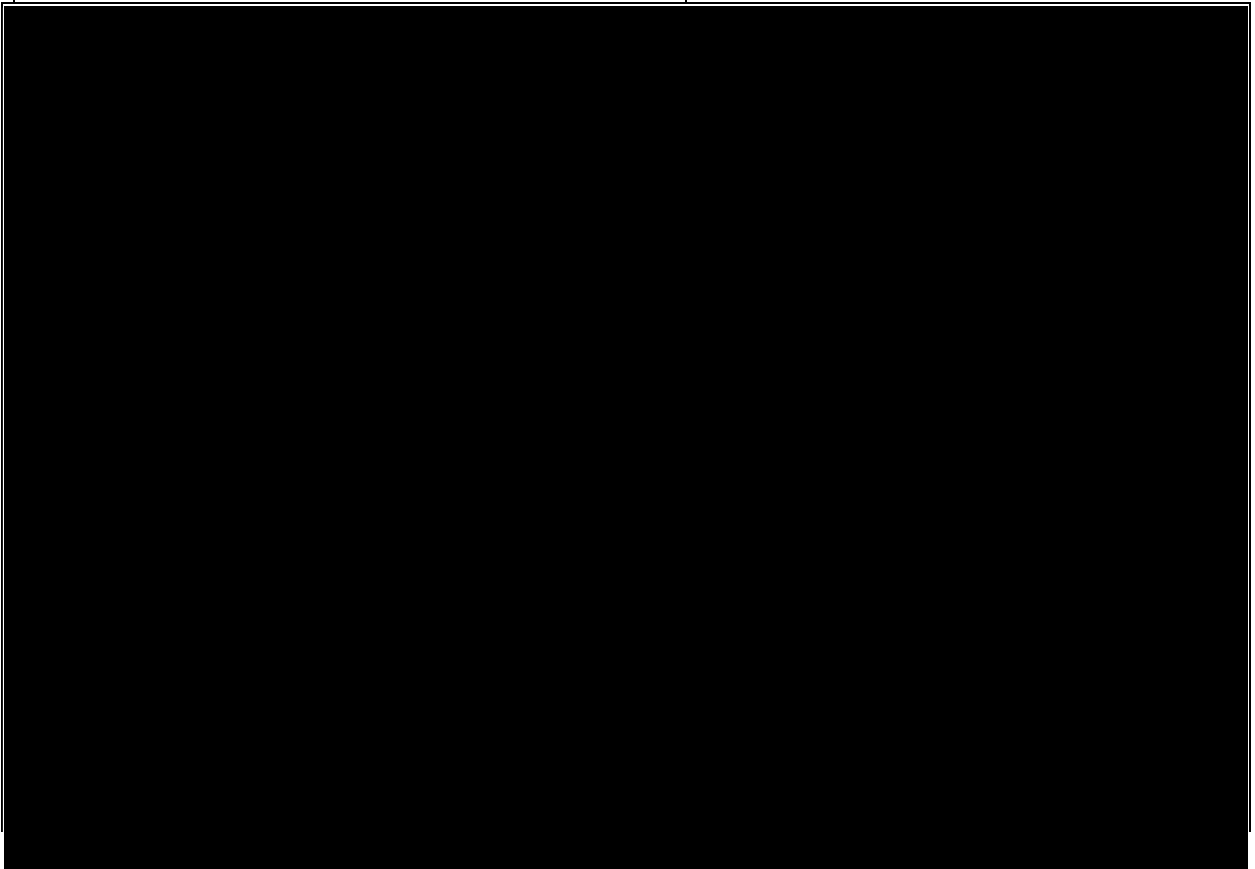
**Respect for Diversity**

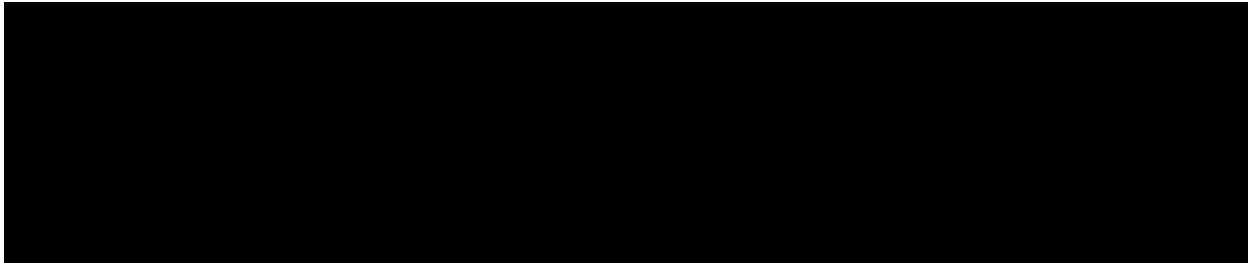
[Redacted]

**Team Working**



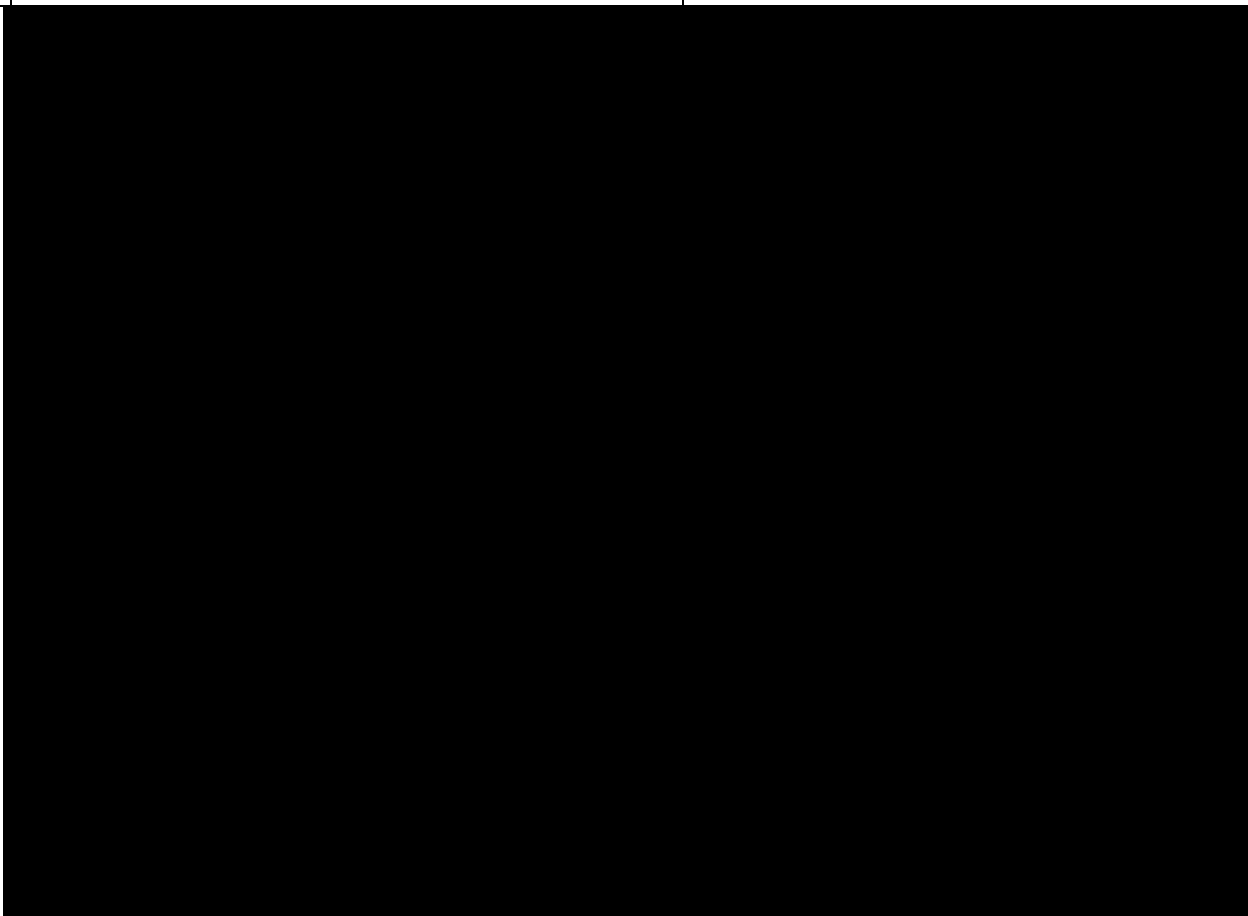
**Personal Awareness**



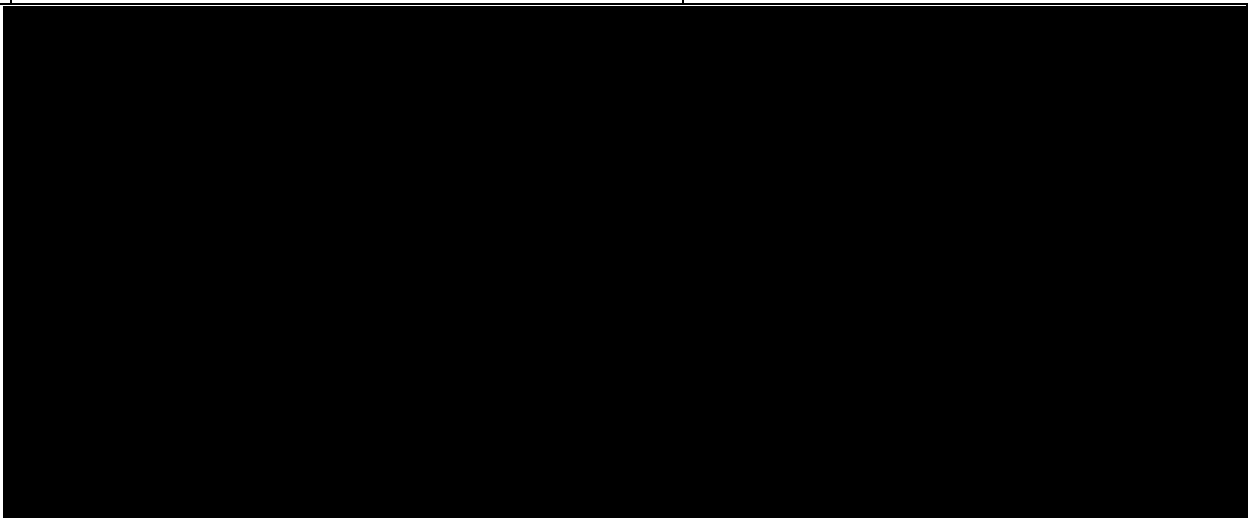


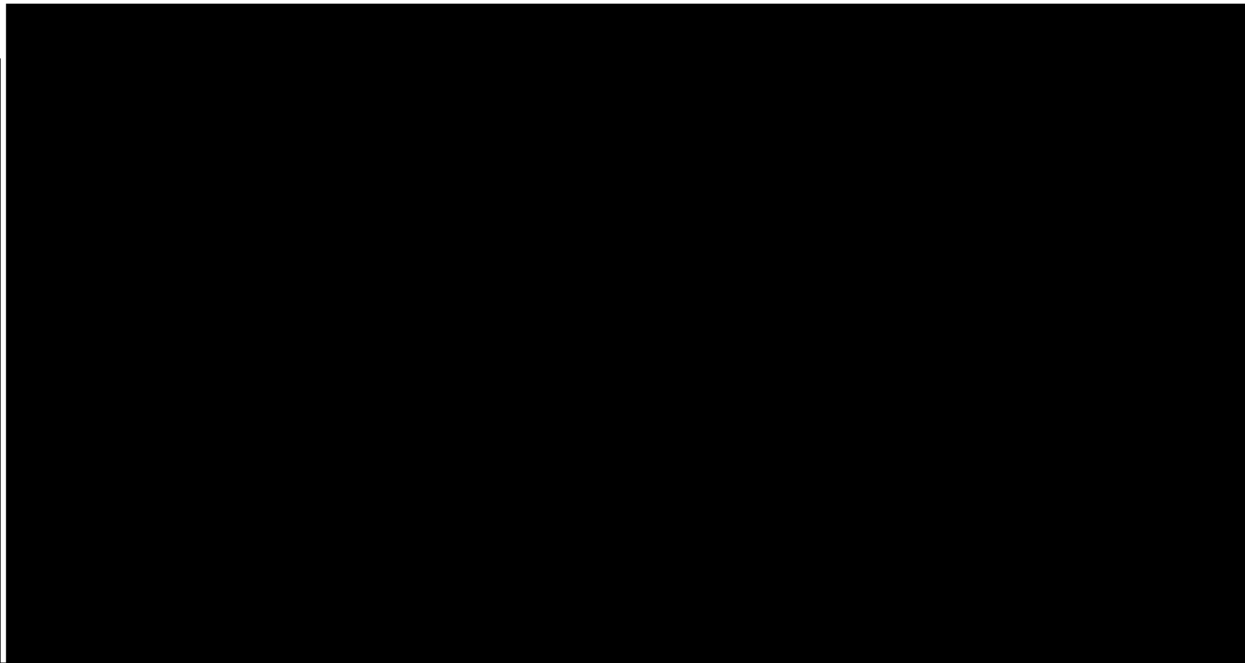
**3.2 Achieving Results**

**Problem Solving**

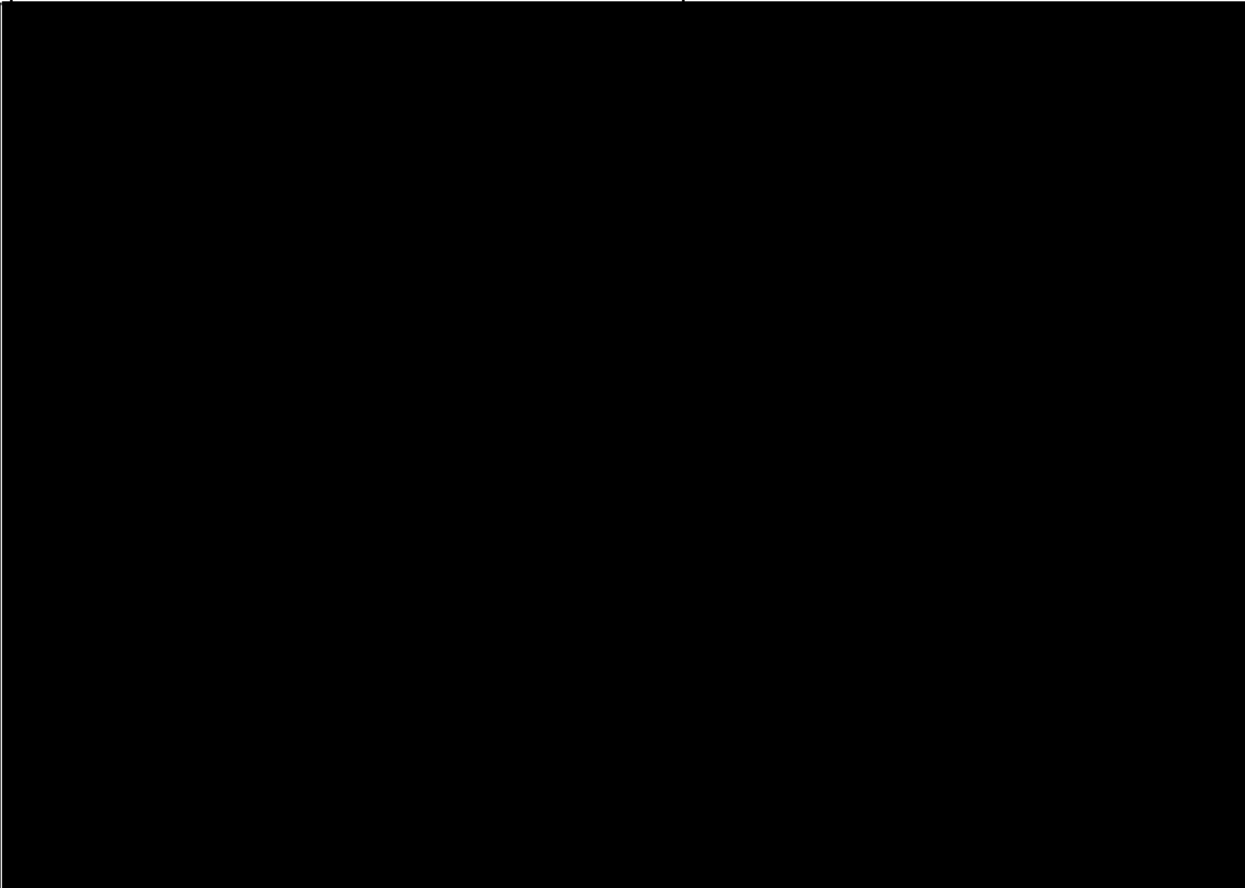


**Job Knowledge**



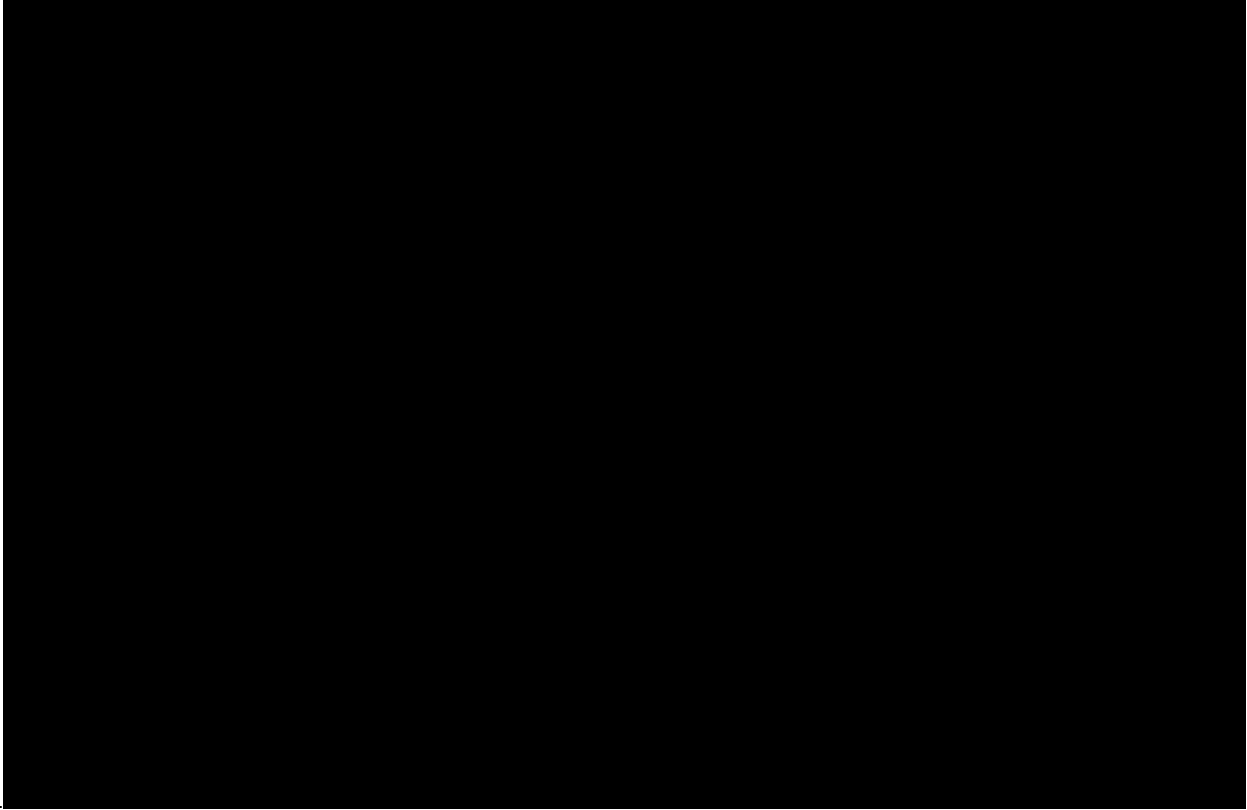


**Service Delivery**



**Personal Effectiveness**





**4.Attendance**

[Redacted content]

**5.Summary of Overall Performance**

[Redacted content]

**6.Work Related Personal Objectives for Forthcoming Period**

[Redacted content]

**7.Personal Development**

[Redacted content]



**Interim Discussions**

**Performance Discussion Confirmation**

Date performance discussion has taken place with the reviewee: 05/11/2016

**8. Quality Check**

I have reviewed and checked the above form: YES

**9. Reviewee Comments**

Date of confirmation that you reviewed the form: 22/11/2016

Comments: